

Group name Valentine Singers
COVID-19 risk assessment for: rehearsals
Rehearsal day and time Friday 7.45 p.m.
Rehearsal venue Main hall Seven Kings School secondary site

Government has significantly reduced restrictions for leisure music. However we recognise our responsibility to members and staff, particularly those who may be clinically vulnerable, and will continue to implement some common sense mitigations to reduce the risk of transmission.

Priority	Transmission risk	Possible mitigations and actions	Responsible	Update and evaluation
Do not allow anyone to attend who should be self-isolating				
	Aerosol, droplet, surface	Ask Members to do their own health assessment and to stay away if: - they have symptoms / feel unwell - they have tested positive (PCR or Lateral flow) within the last 10 days - they have been told to self isolate - someone they have close contact with has tested positive (unless they have been fully vaccinated) - they are quarantining after a visit abroad	LP, members	
	Aerosol, droplet, surface	Encourage use of lateral flow tests the day before rehearsals	LP, members	
	Aerosol, droplet, surface	If someone develops symptoms during rehearsal they and anyone in close contact with them who has not been fully vaccinated must go home straight away, take a Covid test and inform the Chair of the result. They will not be able to return the following week unless they have tested negative. Chair will let the venue know if anyone tests positive.	LP, members	
Provide adequate ventilation				
	Aerosol	Doors and windows are opened at least half an hour before rehearsal and kept open as much as possible	set up team	
	Aerosol	Use CO2 monitors to check ventilation quality	LP ask school	
	Aerosol	Room ventilated before rehearsals and during breaks	set up team	
Clean more often				
	Surface	School maintains good hygiene in accordance with government guidance	LP ask school to confirm	
	Surface	Hand soap in all toilets / hand sanitiser provided on entry to rehearsals	school	
	Surface	sanitise piano before and after use	set up team	
	Surface	Members asked to use sanitiser at the beginning of rehearsal and on return from break	LP, members	
	Surface	Sheet music is provided electronically where possible. Hard copies are issued at the beginning of term and members are expected to bring their own copies. We will keep a small stock of spares, to be set aside for 72 hours after use.	members	

Enable people to check in at your venue

Aerosol, droplet, surface	Register of attendees kept - inform all if positive case reported	section reps, LP
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Communicate and train

Aerosol, droplet, surface	Risk assessment available online for all stakeholders to see	LP FQ
Aerosol, droplet, surface	1 pager / simple instructions / expected behaviours sent to all members	LP
Aerosol, droplet, surface	Verbal reminders at rehearsals	CAG LP

Social distancing / flow of people/ face coverings

Droplet	members to be seated 1m apart with additional space between rows and chairs arranged so that one row is in the gap between chairs from the row in front	set up team
Aerosol, droplet	ask members to wear face masks when arriving and leaving and if moving around the room at other times	LP, members
Droplet	members to spread out and sing into a space	members
Droplet	ask members to respect one another's space and be aware of other people's possible concerns	CAG LP

Singing

Aerosol, droplet	Space well ventilated	set up team
Aerosol, droplet	Stand side by side	set up team
Aerosol, droplet	Position singers facing away from or at least 2m from musicians and music director	set up team

Refreshments/ bring and buy

Surface	No refreshments provided for the first few weeks	LP inform Yvonne and Yvette
Surface	consider when and how to safely reintroduce the bring and buy	LP discuss with June